

McSherrystown Borough Council
Meeting Minutes
Wednesday November 12, 2025 at 6:30pm

CALL TO ORDER: The Borough of McSherrystown held its regular meeting on Wednesday November 12, 2025 at 6:30pm in the council chambers at 338 Main Street, McSherrystown, Pennsylvania with President Niedererr presiding. President Niedererr opened the meeting with the pledge of allegiance and invocation. The following council were in attendance: Robert Niedererr, Joseph VonSas, Kim Wagner, Keith Lewter, Tom Snyder, Steve Pascoe, Tim Klunk, Solicitor Luke Gibson, and Manager Jessica Freiert.

APPROVAL OF MINUTES:

A motion was made by Councilman Snyder to approve the minutes as written from the October 8, 2025 council meeting. Seconded by Councilwoman Wagner.
Motion carries.

PUBLIC COMMENT:

No Public Comment.

ANNOUNCEMENTS:

Brush and Limb pickup is complete. Leaf Pickup will continue through the month of November.

MAYOR/POLICE REPORT:

Chief Kitzmiller gave a police report for the month of October.

NEW BUSINESS:

AUTHORIZE ADVERTISING PUBLIC NOTICE THAT THE PROPOSED BUDGET IS AVAILABLE FOR PUBLIC INSPECTION

Manager Freiert gave an overview of the Borough bank accounts balances as follows: General Fund \$901,462.86, General Reserves Fund \$802,292.72, Payroll Fund \$10,304.48, Recreation Fund \$3,888.96, Police Fund \$39,688.29, Highway Aid Fund \$353,843.44, Highway Aid Reserve Fund \$193,182.31, Sewer Fund \$165,575.99, General Fund CD \$45,000, and Highway Fund CD \$50,041.80. In 2025 the borough had an estimated \$1,668,372 in Revenue and an estimated \$1,541,255 in expenditures. An estimated \$337,493 was collected in Sewer Rents and an estimated \$252,409 was spent on Sewer expenses leaving a net amount of \$85,083 that should be transferred to the Sewer Fund at year end. Manger Freiert reviewed the proposed 2026 General Fund Revenues, General Fund Expenditures, Sewer Fund Revenues, Sewer Fund Expenditures, Highway Aid Fund Revenues, and Highway Aid Fund Expenditures with the Borough Council. A motion was made by Councilman Pascoe to approve advertising public notice that the proposed budget will be available to view in the Borough office at 338 Main Street from November 17, 2025 until December 3, 2025. The motion was Seconded by Councilman Lewter.
Motion Carries.

RESOLUTION 2025-04 TRAFFIC SIGNAL MAINTENANCE AGREEMENT

PennDOT has notified McSherrystown Borough of changes that they would like to make to the traffic signal at Oxford Ave and Main Street. Those changes consist of optimizing signal timings, relocating stop bars for truck turning, and installing “No Turn on Red” and “Do Not Block Intersection” signs. PennDOT requires the Borough to have a current Traffic Signal Maintenance Agreement, and the Borough currently needs to update this agreement. If approved Resolution 2025-04 assigns the Borough Manager as the authorized representative to submit the Traffic Signal Maintenance Agreement and future modification

requests as well as sign the application for the requested changes. A motion was made by councilman VonSas to approve Resolution 2025-04. Seconded by Councilman Snyder.
Motion Carries

APPROVAL OF EXPENDITURES

A motion was made by Councilman Klunk to approve the expenditures paid from 10/7-11/10. Seconded by Councilman Lewter.
Motion Carries.

A motion to adjourn was made by Councilman Klunk at 7:21pm.

End Minutes.
Respectfully Submitted,
Jessica Freiert
Secretary/Treasurer