

McSherrystown Borough Council
Meeting Minutes
Wednesday July 13th, 2022 6:30pm

CALL TO ORDER: The regular meeting of the McSherrystown Borough Council was called to order in the Borough chambers at 6:30pm on Wednesday, July 13th, 2022. President Colgan opened the meeting with prayer and the pledge of allegiance with the following Council members in attendance.

Daniel Colgan
Joyce Murren
William Smith
Joseph VonSas
Donna Spangler
Tim Klunk
George Staub

STAFF PRESENT: Kathleen Todt, Justin George, Dennis Rishel

APPROVAL FOR JOYCE MURREN TO TAKE THE MINUTES FOR THE MEETING:

Murren will take the minutes in the absence of Secretary/Treasurer.

A motion was made by Klunk to allow Murren to take the minutes. Seconded by Colgan.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes. Motion passes.

PRESENTATION OF RETIREMENT PLAQUE FOR KEN REESE:

Colgan presented Ken Reese with a plaque to thank him for his 28 years of service to the Borough of McSherrystown.

APPROVAL OF MEETING MINUTES:

Council needs to approve the meeting minutes from the June 22nd Meeting.

A motion was made by VonSas to approve the meeting minutes from the June 22nd meeting. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes. Motion passes.

ANNOUNCEMENTS:

Colgan announced that the Borough has suspended all large item pickups due to only having one public works employee. Neiderer Sanitation will take one large item per week with trash pickup. Residents can call or look online for details on what Neiderer Sanitation accepts.

COMMITTEE REPORTS:

PERSONNEL: New business item will be discussed later in the meeting regarding the code officer position.

PLANNING & ZONING: Smith gave an update on the McKinsley Heights project.

HIGHWAYS: Trugreen has given a proposal to spray weeds. This will be discussed in new business. No bids were submitted for the ADA Ramps.

BUILDING & GROUNDS: Klunk has two bids for the handicap door at the senior center and will be receiving another bid in August. A decision will be made on updating the door once all the quotes are in.

CIVIL SERVICE: Civil Service committee met on Monday July 11th. Mark Lockenbill has agreed to fill the vacant seat as an alternate due to Staub's appointment to council. Other new business item will be discussed later in the meeting.

PUBLIC SAFETY: Murren reported that the Public Safety committee is continuing to work on the details for all the security updates previously approved.

RECREATION: Murren is asking for suggestions for a local Boy Scout to earn his Eagle Badge. You can email her any suggestions.

SEWER: No Report.

SOLID WASTE: No Report.

FINANCE: Colgan reports that a meeting was held with Kayla Warner and the Solicitor to start the process of sending out delinquent utility bills.

MAYOR'S OFFICE: No Report.

SOLICITOR'S OFFICE: No Report.

PUBLIC COMMENT PERIOD:

Council took public comment from residents that signed in on the sign in sheet at the start of the meeting. All residents are entitled to three minutes of public comment on the topic of their choosing. The following residents gave public comment: Richard Groft, Luanna Boring, Bill Smith Jr, and Tom Snyder.

OLD BUSINESS

UPDATE ON ADA RAMP BID PROPOSALS

The Borough did not receive any bids for the ADA Ramps. We will be following up by sending the proposal to vendors we have used in the past.

UPDATE ON ALTERING OF THE OFFICE SCHEDULE

The office schedule will be altered starting in August. The office will be closed to foot traffic on Tuesdays. Phone calls and Emails will still be answered/returned by staff.

WEED APPLICATOR SERVICES

TruGreen has provided the borough with a proposal to spray the weeds until the Borough can have someone study and pass the applicator test. TruGreen's proposal will consist of two applications. Each application will cost \$1,600 and the borough will either use ARPA Funding or Liquid Fuels Funding.

INVITATION FOR COUNCIL TO DISCUSS: Staub suggested that the borough look for more quotes. Smith confirmed with Colgan that the borough can use the ARPA Funding or Liquid Fuels Funding.

Colgan motioned to accept the proposal from TruGreen for two applications costing a total of \$3,200. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – No, Donna Spangler – No, Tim Klunk – Yes, George Staub- No. Motion passes.

NEW BUSINESS

HIRING OF CODE ENFORCEMENT OFFICER POSITION

Personnel Committee recommends the hiring of Glenn Webb as Borough "Code Enforcement Officer" pending successful completion of a background check. This position will handle the local nuisance ordinances and resident complaints. His hours will be 10-15 hours a week at \$18/hr.

Murren made a motion to hire Glenn Webb pending a successful background check. Seconded by Spangler.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – No, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes. Motion passes.

STAFFING RECOMMENDATION FOR CIVIL SERVICE

Civil Service committee is making a recommendation to advertise for a full-time police officer. This position would be to replace Officer Sprankle.

Staub made a motion to advertise for the police officer position. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes. Motion passes.

HANDICAP PARKING SPACE REQUEST

Sharon Miller of 601 North St is requesting a handicap space. The office has notified her of the proper documentation needed, and we are waiting to receive that documentation. This will be tabled until the July 27th meeting or until we receive the proper documents to proceed.

FIREBOX MAPPING CHANGES

Approval of changes to the fire boxes within McSherrystown Borough requested by Bradley Kommeth, Adams County Dept of Emergency Services, County Transition to Next Generation 911 (NG-911). Change of a single area removed from Box 29 and added to Box 29-1.

Murren made a motion to approve the proposed changes. Seconded by VonSas.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes. Motion passes.

The next public meeting is scheduled for Wednesday July 27th, 2022 at 6:30pm

Motion to adjourn made by Murren at 7:17 pm

End Minutes.

Respectfully Submitted,
Joyce Murren
Vice President