

McSherrystown Borough Council
Meeting Minutes
Wednesday June 22nd, 2022 6:30pm

CALL TO ORDER: The regular meeting of the McSherrystown Borough Council was called to order in Borough chambers at 6:30pm on Wednesday, June 22nd, 2022. President Colgan opened the meeting with prayer and the pledge of allegiance with the following Council members in attendance. VonSas joined the meeting at 6:34pm.

Daniel Colgan
Joyce Murren
William Smith
Joseph VonSas
Donna Spangler
Tim Klunk
George Staub

STAFF PRESENT: Kathleen Todt, Justin George, Jessica Freiart, Dennis Rishel

AMMENDMENT TO THE AGENDA:

Colgan requested to amend the agenda to add the finalization of the gift for Ken Reese's retirement to the agenda.

A motion was made by Klunk to approve amending the agenda. Seconded by Staub.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

APPROVAL OF MINUTES: Murren requested an addition to the June 8th meeting minutes to the section titled "Altering The Office Schedule". The minutes need to state that the office will be closed on Tuesdays only for a maximum of 8 weeks. A motion was made by Murren to approve the minutes from the June 8th meeting with that addition. Seconded by Spangler. Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

ANNOUNCEMENTS:

Murren wanted to make note that funding for the Safety Projects that were approved at the last meeting will be through the borough's ARPA Funding.

AUDIT REPORT FROM SEK REPRESENTATIVES:

SEK gave a detailed final report of the 2021 Audit.

COMMITTEE REPORTS:

PERSONNEL: No Report

PLANNING & ZONING: Smith and the Borough Engineer, Andy Levine, gave an update regarding the McKinsley Heights development. Levine has provided the developer with a letter stating all of the improvements that still need to be completed. Developer plans to apply for a variance regarding a section of sidewalk. No waivers have been received at this time. The developer plans to start completing the work next week.

HIGHWAYS: The Columbia Gas project has been approved and the Digging permit has been issued. Barry Isett will do the inspections on the project as they complete it.

BUILDING & GROUNDS: Klunk is gathering quotes for a Handicap door at the Senior Center. Klunk has discussed grant/fundraised money to cover the door replacement. Finance committee will meet with Building and Grounds committee to discuss the quotes. Klunk will send the B-There contract to Colgan to sign and finalize.

CIVIL SERVICE: No Report

PUBLIC SAFETY: No Report

RECREATION: No Report

SEWER: No Report

SOLID WASTE: VonSas made an announcement to continue recycling even though everything is being single streamed.

MAYOR'S OFFICE: No Report

SOLICITOR'S OFFICE: Handicap Ramp Bid went out two weeks ago. The Pre-Bid meeting will be held June 27th, 2022 in the borough chambers.

HONORING KEN REESE - RETIREMENT

The borough would like to honor Ken with a plaque for his years of service. Secretary will prepare and order the plaque given that it does not exceed a \$200 limit.

A motion was made by Colgan to approve ordering the plaque. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

PUBLIC COMMENT PERIOD:

Council took public comment from residents that signed in on the sign in sheet at the start of the meeting. All residents are entitled to three minutes of public comment on the topic of their

choosing. The following residents gave public comment: Tina Hayes, Dan Gebhart, Bill Smith, Rob Niederer.

NEW BUSINESS

APPROVE PROPOSAL FROM PMCA

Pennsylvania Municipal Code Alliance has sent a proposal to perform the services of Zoning Permitting/Building Permitting and inspections for the Borough of McSherrystown.

A motion was made by Colgan to approve the proposal from PMCA effective June 26th.

Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

The next public meeting is scheduled for Wednesday July 13th, 2022 at 6:30pm

Motion to adjourn made by Murren at 7:47pm

End Minutes.

Respectfully Submitted,
Jessica Freiert
Secretary Treasurer