

McSherrystown Borough Council General Meeting

Agenda- July 13, 2022 6:30 PM

Borough Council:

Dan Colgan
William Smith
Joyce Murren
George Staub
Joseph VonSas
Donna Spangler
Tim Klunk

Mayor & Staff:

Kathleen Todt (Mayor)
Justin George (Solicitor)
Constable

1. Call to Order
2. Pledge of Allegiance
3. Invocation for Divine Guidance
4. Attendance Roll call
- 5. *Presentation of Career Appreciation plaque to Ken Reese on his retirement***
6. Approval of June 22 meeting minutes
7. Announcements
 - a. Large item pickups by the borough have been suspended
8. Committee Reports
 - a. Personnel: Dan Colgan
 - i. Part Time Code Enforcement Officer
 - b. Planning & Zoning: William Smith
 - c. Highways: Donna Spangler
 - d. Building & Grounds: Tim Klunk
 - e. Civil Service: George Staub
 - i. Recommendation for action on staffing
 - f. Public Safety: Joyce Murren
 - g. Recreation: Joyce Murren
 - h. Sewer: Joseph VonSas
 - i. Solid Waste: Joseph VonSas
 - j. Finance: Dan Colgan
 - i. Notices to residents with Past Due Sewer & Garbage amounts / collections.

- ii. Kayla Warner will be handling collections in coordination with our solicitors office where necessary
- k. Mayor's Office Mayor Todt
- l. Solicitor's Office Justin George

9. Public comment Period

10. Old Business:

- a. Update on Bid Proposal for ADA Ramps
- b. Previously Approved - Altering Office Schedule / accommodation for July/August
 - i. Office closed to walkin traffic on Tuesdays due to staff leave / phones and emails will be addressed by other staff on Tuesdays on an as needed basis.
 - ii. Update: Expectation is the month of August tbd.
- c. Discussions with DEP for Contractor to address weed applicator services to the borough until a representative from McSherrystown has studied and passed the Applicator Test.
 - i. Explanation of Business
 - 1. 3rd party contract is being proposed with TruGreen Commercial Services who currently serve Springettsbury and Manheim Townships
 - 2. DEP Certified applicator licensed and fully approved
 - 3. Two Applications of spraying all borough streets curbing once in July and again in mid-late august - \$1600 each. This would be taken out of either ARPA or Liquid Fuels funding

11. New Business:

- a. Personnel Committee recommendation for hire of Glenn Webb as Borough "Code Enforcement Officer" pending successful completion of background check.
- b. Action on staffing recommendations from Civil Service
- c. Request for new Reserved parking space for handicapped and disabled persons – 601 North St, McSherrystown – Sharon Miller
 - i. Proper documentation not yet received – tabled until July 27th meeting.
- d. Approval of changes to fire boxes within McSherrystown Borough requested by Bradley Kommeth, Adams County Dept of Emergency Services, County Transition to Next Generation 911 (NG-911). Change of a single area removed from box 29 and added to Box 29-1.

Announcement of Next Public Meeting:

The next public meeting of the McSherrystown Borough Council is currently scheduled for Wednesday July 27, 2022 at 6:30 pm in the Borough Council Chambers.

Call for Motion to Adjourn.

Please Note: **Public Comment on listed items on the agenda**

All individuals who intend to address items on the agenda during public comment are required to sign in on the sign-in sheet prior to the start of the meeting. You will be invited when it is your turn to address council.

Please Approach Podium, state your full name and address for the record, and the subject matter topic on the agenda to which you are commenting. You are allotted 3 minutes in total upon being recognized.