

McSherrystown Borough Council
Meeting Minutes
Wednesday June 8th, 2022 6:30pm

CALL TO ORDER: The regular meeting of the McSherrystown Borough Council was called to order in Borough chambers at 6:30pm on Wednesday, June 8th, 2022. President Colgan opened the meeting with prayer and the pledge of allegiance with the following Council members in attendance with the exception of Smith leaving early at 7:58pm.

Daniel Colgan
Joyce Murren
William Smith
Joseph VonSas
Donna Spangler
Tim Klunk
George Staub

STAFF PRESENT: Kathleen Todt, Justin George, Jessica Freiart, Dennis Rishel

APPROVAL OF MINUTES: A motion was made by VonSas to approve the minutes from the May 25th meeting. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

ANNOUNCEMENT OF EXECUTIVE SESSION:

Council conducted an executive session on June 8th, 2022 regarding personnel. It was gaveled in at 6:00pm and adjourned at 6:20pm.

AMMENDMENT TO THE AGENDA:

It was proposed that council add paying of the bills to the agenda. A motion was made by Smith to approve adding this item to the agenda. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

PUBLIC COMMENT PERIOD:

Council will be taking public comment from any residents signed in on the sign in sheet at the start of the meeting. All residents are entitled to three minutes of public comment on the topic of their choosing. The following residents gave public comment: Rob Neiderer, Lefty Murren, Tom Snyder, Tina Hayes, Dan Gebhart, Jenn Colgan, Luanne Boring, and Bill Smith.

COMMITTEE REPORTS:

PERSONNEL: Personnel committee has had several meetings to discuss filling the public works position.

FINANCE: Colgan addressed the SAVES Notice given to him by VonSas at the last meeting. Colgan reported the money paid to SAVES each year from 2004 through 2022.

PLANNING & ZONING: No Report

HIGHWAYS: The Columbia Gas project has been approved and the Digging permit has been issued. Barry Isett will do the inspections on the project as they complete it.

BUILDING & GROUNDS: B-There contract has been reviewed. Klunk would like to make a motion to approve the contract with B-There for the port-a-pots. The contract includes the following: \$345/month for 3 regular and 1 handicap port-a-pots, the price is set for 3 years, contract states the port-a-pots will be delivered in March and picked up in November. Klunk made a motion to approve the contract. Seconded by Murren.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Bill Smith – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

CIVIL SERVICE: No Report

PUBLIC SAFETY: No Report from Murren. VonSas asked Josh Nelson to give a report on the new Ambulance Service that will be servicing McSherrystown Borough.

RECREATION: Murren thanked the Moose for their donation towards the swing sets

SEWER: No Report

SOLID WASTE: VonSas discussed offering residents the option to purchase extra bags at the price of \$5/bag as a way of getting rid of extra trash. No decision was made on this matter.

MAYOR'S OFFICE: No Report

SOLICITOR'S OFFICE: No Report

OLD BUSINESS

SAFETY IMPROVEMENT PROJECT APPROVAL

The borough is getting quotes for safety projects such as a key fob system, improved entrance/exits of the building, and security fencing. Council needs to vote to approve the funding to complete the safety projects for an estimated amount of \$60k.

INVITATION FOR COUNCIL TO DISCUSS: No comment

OPEN FOR PUBLIC COMMENT: Residents questioned the need for spending the money on these projects. Council explained that these are all recommendations from the Public Safety

Committee and Police as measures to bring the building up to code for Police safety, Fire safety, and Borough Employee safety.

Murren made a motion to approve ARPA funding to be used on Safety projects but not to exceed the amount of \$60k. Seconded by Staub.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Joseph VonSas – No, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

APPROVAL TO ADVERTISE PREPARED RFP FOR ADA RAMPS ON RIDGE AVENUE

The Solicitor has created a bid packet based on the information provided by the engineer. The bid packet includes 8 ADA ramps with a total estimated cost of \$25,700. Council proposed to go forward with getting the bids to complete the project.

Murren made a motion to advertise the RFP for the ADA Handicap Ramps. Seconded by Spangler.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

NEW BUSINESS

ALTERING THE OFFICE SCHEDULE

Council needs to vote to close the office to the public for a maximum of 8 weeks starting in July/August on Tuesdays only. Phone calls and emails will be covered by other Borough personnel.

INVITATION FOR COUNCIL TO DISCUSS: No comment

OPEN FOR PUBLIC COMMENT: No comment

VonSas made a motion to approve the change in office hours. Seconded by Murren

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

REQUEST BY THE SENIOR CENTER TO UPGRADE THE FRONT DOOR

The leadership of the senior center is requesting that the borough upgrade the front door at the senior center to an automatic handicap door. Colgan read a letter submitted regarding the request. Council is proposing that estimates be prepared to replace the door. Colgan referred this to the Building & Grounds Committee to get estimates. Building & Grounds will also check into state funding that may be useful to complete the project.

APPROVAL OF PAYMENTS MADE ON BEHALF OF THE BOROUGH

Approval of checks and payments made on behalf of the borough from 5/23/22-6/6/22.

Murren motioned to approve the payments made. Seconded by Spangler.

Roll Call Vote: Daniel Colgan – Yes, Joyce Murren – Yes, Joseph VonSas – Yes, Donna Spangler – Yes, Tim Klunk – Yes, George Staub- Yes.

The next public meeting is scheduled for Wednesday June 22nd, 2022 at 6:30pm

Motion to adjourn made by Murren at 8:04pm

End Minutes.

Respectfully Submitted,
Jessica Freiert
Secretary Treasurer